

# Production Manager

Updated August 2020

## Description

Join our growing team today!

Plan, lead, and participate in the activities of the production facility which operates the equipment that mixes cooks, or processes ingredients used to manufacture ice cream products. Providing the ultimate ice cream experience starts in our production facility!

## Responsibilities

- Oversees all aspects of production facility
- Plans and schedules daily functions in order to produce adequate amounts of needed product
- Leads other production team members
  - Food safety and sanitation
  - Ice cream production
    - Ensuring consistency
    - Ensuring quality
    - Ensuring cleanliness
    - Ensuring productivity
- Updates inventory
- Problem solving
- Organizes production facility
- Documentation of all productions and new recipes
- Encouraged to create new and exciting products
- Planning seasonals
- Assist with catering needs
- Assist and coordinate with other managers on marketing and advertising
- Assists in growth and development of the production facility